

**SOUTHEAST HOMECARE CORPORATION**  
 7715 NW 48 Street, Suite 390  
 Miami, FL 33166

NAME OF CLIENT \_\_\_\_\_ CLIENT I.D. \_\_\_\_\_ WEEK ENDING \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMPLOYEE AND NUMBER \_\_\_\_\_ CLASSIFICATION \_\_\_\_\_ LICENSE \_\_\_\_\_

Employee: This form is your responsibility. You cannot be paid without a Time Sheet, your signature and client's. Your Nursing Therapy Notes must accompany this Time Sheet.

EMPLOYEE SIGNATURE \_\_\_\_\_

X

I certify that the hours are my total hours worked during the week and they were properly verified by the client.

| DAY | DATE<br>MO/DAY | TIME<br>IN | TIME<br>OUT | TOTAL<br>HOURS | TYPE<br>SERVICE | CLIENT'S<br>INITIALS |
|-----|----------------|------------|-------------|----------------|-----------------|----------------------|
| MON |                |            |             |                |                 |                      |
| TUE |                |            |             |                |                 |                      |
| WED |                |            |             |                |                 |                      |
| THU |                |            |             |                |                 |                      |
| FRI |                |            |             |                |                 |                      |
| SAT |                |            |             |                |                 |                      |
| SUN |                |            |             |                |                 |                      |

Total Hours for Week to Nearest 1/4 \_\_\_\_\_

Clients do NOT pay Agency employees directly; they will be billed weekly. Employees are not authorized to accept, have custody or the use of cash, credit cards or other valuables of Client. Client waives any right to set off against Agency bill the amount of any such cash or other sum advanced to employees. Client's sole remedy and Agency's sole liability for claims of any kind as to the services rendered by employee shall be limited to the amount of compensation paid or the amount available under Agency bond, and failure to give notice in writing of claim within 10 days after occurrence constitutes a waiver by client of all claims. Client recognizes the rights of Agency as the employer and agrees not to employ personnel hereon for a period of 90 days following the termination of this assignment. In the event Client violates the above condition, Client shall pay to Agency upon demand the sum of \$1,000.00 in liquidation damages. Client agrees to terms of Net upon Receipt and to pay interest on unpaid accounts over 30 days at the rate of 1 1/2% per month (Annual Percentage Rate of 18%) or the legal interest, whichever is lower, together with reasonable attorney's fees or costs of collection, not to exceed 30% of balance due.

I certify that the above hours are correct and that the work was performed in a satisfactory manner by Caring, Inc. and agreement by the client to the Terms and Conditions printed above.

Authorized Client's Signature: \_\_\_\_\_